ADDENDUM TO

THE AGREEMENT FOR A PROGRAM OF ACADEMIC COOPERATION

Between

MANITOBA INSTITUTE OF TRADERS AND TECHNOLOGY
(WINNIPEG, MB, CANADA)

And

UNIVERSITY OF MUHAMMADIYAH JAKARTA (INDONESIA)

- STUDYING ABROAD PROGRAMS FOR INTERNATIONAL STUDENTS -

THIS ADDENDUM shall become part of the Agreement made by and between MANITOBA INSTITUTE OF TRADERS AND TECHNOLOGY located in Winnipeg, Manitoba, Canada, (hereinafter “MITT”) and University of Muhammadiyah Jakarta (hereinafter “UMJ”).

This agreement is to define the study abroad programs including short and long term studies for international students who will study at MITT. UMJ recommends students from each university, college or high school to MITT where seat availability is granted in an offered program. The continuation of this study abroad program with an initial amount is (ten students) who enroll in the program one year or two years of the program. Cooperation shall proceed according to the following:

1. MITT hosts with ten students for a four-week or ten-week introductory summer course on Practical English Language allowing ten students to earn 3 credits or 6 credits. After the Language Program, ten students should attend MITT for one year or two years, which will also count towards the credit balance.

2. Students will be permitted to enroll in all courses and programs that are agreed up on prior to the exchange at the host institute for which they have completed all prerequisite courses with the exceptions of those courses or programs in which places may not be available due to enrollment limitations or language requirements. Students will attend courses at the host institution and will be entitled to the same privileges and be subject to the same rules and regulations as other students at the host institution.
3. All students attending for an entire semester or longer shall be bona fide students of the home institution and be engaged in a certificate/diploma/degree-oriented course of study. The home institution will recognize the credits its students earn while at the host institution. Selection for or participation in the exchange does not itself confer the right to pursue a certificate or diploma course at the host institution unless the host institutions specifically acknowledge such right when the student is accepted.

4. Each institution will determine its own method of selecting students. Final decisions will be made on the basis of the candidates’ qualifications. The official acceptance of students recommended for the exchange program will rest with the host institutions.

5. (Ten students) must possess English language skills necessary to attend MITT and should demonstrate English language skills at the level of the iBT score 79 or IELTS 6.0. However, students who do not meet the requirement of admission to MITT can be accepted as conditional students according to their English proficiency.

6. UMJ students attending MITT for one academic year are able to register for any courses related to their majors. And Each student will pay tuition charges to his/her host institution.

7. Each student will be responsible for tuitions with the exception of selected students who will be offered scholarship by MITT and the cost of his/her own living arrangements while at the host university:

8. Students from UMJ may, if they choose, be accommodated in housing arranged by MITT International Office, should there be availability, or they may also make their own arrangements for off-campus accommodation.

9. Each student must provide for his/her own transportation to/from a port of entry in the country of the other party and to domestic transportation from/to the port of entry to/from the receiving institution. The following expenses shall also be borne by the student: living expenses during the vacation and period between terms, passport expenses, excess baggage shipment and storage, independent travel and such personal expenses as telephone charges, books, etc.
10. Each student must purchase medical insurance to cover medical contingencies in the host country. (Ten students) will be billed for the MITT students insurance. This coverage can be waived if the MITT student insurance coordinator determines their coverage from Indonesia is sufficient. A waiver is not guaranteed.

11. Each partner will provide the other with up-to-date information on the study possibilities open for students. Such material should, as much as possible, contain the information necessary for prospective students to make an informed choice regarding MITT programs as well as to allow the home university to insure that a proposed programs, if completed successfully, will result in full credit transfer to the home university. The host university will provide students with a final transcript in English indicating the number of courses and suggested grades for each course completed. Information on all practical conditions relating to students will also be sent to the partner institution on an annual basis. Each institution shall identify a contact the person or office, should of further information or help be needed.

12. Violation of local laws committed in the host country may subject the student to immediate withdrawal of the immigration approval and academic sponsorship, and the expulsion of the student from the country. Students must agree to comply with the lawful regulations of the host university and the instructions of their advisors/supervisors. They must secure passports and visas valid for the period of their study.

13. Both parties agree to explore the possibilities for the development of joint programs either in their home countries or in the international context. This may be on the undergraduate, graduate or continuing education levels, and may consist of credits transferring programs, seminars or conferences.

14. Both parties will regularly review the number of students created under this agreement on a 5-year cycle or sooner to assess the desirability and feasibility of continuing the relationship under present terms.

15. This agreement does not create an obligation for either party to provide resources necessary to carry out the project, except when at approved by the party responsible for providing those resources. No supplementary funding commitments are created for either party by this agreement.
16. Any differences arising out of the interpretation or implementation of this agreement shall be settled amicably through consultation and/or negotiation between the Parties.

This agreement will take effect on the day of its signing by the contracting parties. Any supplementary clauses, addendums or modifications to the present text of agreement upon approval by both parties.

Paul Holden  
President/CEO  
Date: January 24, 2017

Prof. Dr. Syaiful Bakhri  
University of Muhammadiyah Jakarta  
Date: January 24, 2017
MEMORANDUM OF UNDERSTANDING

between

University of Muhammadiyah Jakarta (Indonesia)

and

Manitoba Institute of Trades and Technology (Canada)

University of Muhammadiyah Jakarta (UMJ), and Manitoba Institute of Trades and Technology (MITT), wishing to establish relations between the two institutions, agree to cooperate with each other as follows:

Scope of the Cooperation

Subject to mutual consent, the areas of cooperation will include any program offered at either institution as thought desirable and feasible by either party and that all parties think will contribute to the fostering and development of the cooperative relationship between the three institutions.

Cooperation shall be carried out through such activities as:

a. Exchange of faculty and/or students
b. Joint research activities and publications
c. Participation in seminars and academic meetings
d. Exchange of academic materials and other information
e. Special short-term language and academic programs

The terms of cooperation for each specific activity implemented under this Memorandum of Understanding shall be mutually discussed and agreed upon in writing by both parties prior to the initiation of that activity.

Any such agreements entered into, as outlined above, will form appendices to this Memorandum of Understanding. Each institution shall designate a liaison officer to develop and coordinate the specific activities agree upon.
The designated liaison officers for this Memorandum of Understanding are:

For
University of Muhammadiyah Jakarta
Prof. Dr. Syaiful Bakhri, SH., MH.
Rector
Jl. KH. Ahmad Dahlan, Cirendeu, Ciputat
Tangsel, INDONESIA
kerjasama.umj@gmail.com
08111.666.035

For
Manitoba Institute of Trades and Technology
Dr. Paul Holden
President and CEO
14 Fultz Blvd, Winnipeg, MB, R3Y 0L6,
CANADA
Paul.holden@mitt.ca
1-204-488-6508

Notification of any change in liaison officers may be made by letter without amending this Memorandum of Understanding.

Renewal, Termination and Amendment

This Memorandum of Understanding shall remain in force for a period of five (5) years from the date of the last signature, with the understanding that it may be terminated by the appropriate authorities of either party giving twelve months notice to the other party in writing, unless an earlier termination date is mutually agreed upon. The Memorandum of Understanding may be amended or extended by mutual written consent of the two parties.

In witness whereof, the parties here to have offered their signatures:

For University of Muhammadiyah Jakarta Indonesia

For Manitoba Institute of Trades and Technology

Prof. Dr. Syaiful Bakhri
Rector
Date: Jan 24, 2017

Dr. Paul Holden
President and CEO
Date: Jan 24, 2017